

## THE ROXBURY HOTEL

Thank you for considering The Roxbury Hotel for your function. The information that follows outlines the different areas available for hire, the food alternatives and other costs of having your function at The Roxbury Hotel. We believe flexibility is the key to a successful party and will try to accommodate all your requests.

### **Choose your space:**

The areas available for hire are:

- The Roxbury Room
- The Mezzanine Bar
- The Entertainment Area
- The Whole Top Floor

Each room has a hire fee of \$150.00 with the whole top floor being \$300.00.

### **Choose your food:**

The food menus include a range of Canapé's, Buffet and Ala Carte meals. Please find our various food menus attached.

### **Choose your drinks:**

Open a full or selective bar tab or have your guests pay for their own.

### **Choose your entertainment or Audio Visual requirements:**

The Roxbury can cater to live bands, DJ's, sophisticated corporate presentations and owns top quality PA's and excellent audio visual equipment which we hire out at very reasonable rates. We can also help source entertainment if you require it. There is also some information on decorations and other points to remember enclosed.

We understand that every function is unique so please don't hesitate to contact Hamilton or Matthew at the hotel to discuss your requirements.

Regards,

The Team @ the Roxbury Hotel

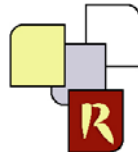


## THE ROXBURY HOTEL

182 St John's Road, GLEBE NSW 2037

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## THE ROXBURY HOTEL

### THE ROXBURY HOTEL FUNCTION INFORMATION

#### Entertainment Area



*(Standard Set-up)*

This versatile area can accommodate a variety of larger scale events.

#### Features

- Stage for live performances \*
- Dining seating & tables
- Big screen
- Main bar access
- Wheelchair access
- Smoke free

\* Conditions apply

#### Suitable for:

- Cocktail parties
- Product launches
- Seated dining or buffets
- Acoustic performance
- Award ceremonies
- Trivia Nights

Capacity: 30 – 120 ppl

**Conditions:** \$150 room hire fee.

Minors are permitted in this area *(Conditions apply see back page)*

#### Mezzanine Bar



*(Standard Set-up)*

The warm and intimate Mezzanine Lounge provides stylish and comfortable surrounds for your next special event. The contemporary lighting and furnishings, private bar and amenities lend a more relaxed atmosphere. Full views of the entertainment area big screen make the Mezzanine Lounge one of our most sought after locations for private functions

#### Features:

- Private Bar *(conditions apply)*
- Pool Tables
- Lounge Seating
- Private amenities
- Streaming in-house music

#### Suitable for:

- Cocktail parties
- Birthdays
- Buffets
- Award ceremonies
- Casual lunches & dinners

Capacity: 30 – 100 ppl

**Conditions** \$150 room hire fee.

Minimum of 50 guests to have the bar open.

Minors are **not** permitted in this part of the venue

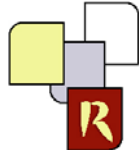


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## THE ROXBURY HOTEL

1

### The Roxbury Room



*(Theatre style)*

The unique design of the Roxbury Room enables it to be arranged to suit your needs and is self-contained & sound proofed for complete privacy

#### Features:

- Exclusive space (Private Room)
- Seating (optional)
- Private entrance
- DJ equipment
- Projector & screen
- Professional PA & radio mic\*
- Stage for live performances
- Big Screen available

#### Suitable for:

- Live bands, DJ's
- Cabaret or theatrical events
- Seminars & conferences
- Sit down dinner or buffets
- Cocktail parties
- Film screenings

Capacity: 30 – 100 ppl

**Conditions** \$150 room hire fee.

Minors are permitted in this area *(Conditions apply see back page)*

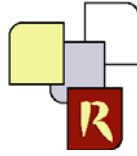
**Whole Top Floor**  
Mezzanine Bar &  
The Roxbury Room

**Conditions** \$300 room hire fee.



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## THE ROXBURY HOTEL

### CANAPE MENU

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<b>Canapé Package A</b>	\$13 per head
<b>Mini Spring Roll (v)</b>	2 pieces
<b>Mini Cocktail Samosa (v)</b>	2 pieces
<b>Mini Dim Sim</b>	2 pieces
<b>Seasoned Wedges (v)</b>	
Served with a selection of dipping sauces	

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<b>Canapé Package B</b>	\$18 per head
<b>Gourmet Pies</b>	2 pieces
<b>Mini Pizzas</b>	2 pieces
<b>Crumbed mini fish fillets</b>	2 pieces
<b>Sweet Chilli Chicken Tenders</b>	2 pieces

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<b>Canapé Package C</b>	\$26 per head
<b>Satay Chicken skewers</b>	1 pieces
<b>Vegetarian combo</b>	
Spinach and pumpkin pasties	2 pieces
Corn and hummus pasties	2 pieces
Chickpea patties	2 pieces
Lentil and sweet potato balls	2 pieces
<b>Seafood combo</b>	
Mini prawns	2 pieces
Seafood claws	2 pieces
Thai fish cakes	2 pieces

(Minimum 10 people)

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### PLATTERS

<b>Dip Platter:</b>	Served with toasted breads, corn chips and assorted dips. (v)	\$30 per platter
<b>Fruit Platter:</b>	Chefs selection of seasonal fruits	\$50 per platter

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**Please note:**

You do not have to pay for every person attending simply the amount of food you would like for you function.

(v) Vegetarian Option

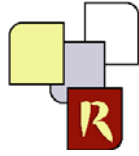


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## THE ROXBURY HOTEL

### BUFFET MENU

#### MENU A

\$35.00 per head

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#### Roasted Meats

(Select Two)

Beef

Pork

Lamb

Roast Chicken

Cold Cuts of Ham, Salami and Roast Chicken

*These are accompanied with gravy, baked potatoes and sauces*

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#### Hot Dishes

(Select two)

Spicy Beef Kebabs

Braised Steak and Onions

Thai Green Chicken Curry

Potato Gnocchi in Roasted Tomato Sauce

Satay Chicken Skewers

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#### Salads

(Select Three)

Potato Salad

Green Salad

Rocket, Roma Tomato and Bocconcini

Pasta Salad

Caesar Salad

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#### Desserts

(Select Two)

Fruit Salad

Chocolate Cake

Cheese & Fruit Platter

Seasoned Fruit Strudel

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Please note: Minimum Number of people is 30

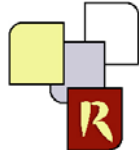


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## THE ROXBURY HOTEL

### A LA CARTÉ MENU

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#### Menu A

**\$39.00 per head**

- Entrée** Chicken tenderloin with saffron rice and peanut sauce.  
Potato gnocchi with a roasted tomato and garlic sauce topped  
With shaved parmesan.
- Mains** Crispy skinned chicken breast served with roast chat potato and cranberry jus  
Char Grilled Scotch Fillet served with baked field mushrooms, creamy mash  
potato & red wine jus  
Moroccan spiced salmon served on a bed of cous cous topped with tomato  
and olive salsa
- Dessert** Apple and cinnamon strudel with brandy anglaise  
Sticky date pudding with butterscotch sauce and whipped cream.
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#### Menu B

**\$45.00 per head**

- Entrée** Salmon kebabs with a chilli plum glaze.  
Potato gnocchi in a creamy sun dried tomato sauce
- Mains** Chicken breast stuffed with brie, wrapped in prosciutto, on sun dried tomato  
mash and a pesto cream sauce.  
Marinated lamb rump rosemary potatoes, caramelized onion and balsamic jus.  
Char grilled swordfish served on a warm potato salad with salsa verde
- Dessert** Baked Cheesecake with blueberries & ice cream  
Lemon tart with raspberry coulis & whipped cream
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#### VEGETARIAN OPTION

Risotto served with field mushrooms, porcini mushrooms and asparagus topped with shaved parmesan

*Note: Meals will be served alternately unless numbers are specified at least 5 working days in advance of your function*

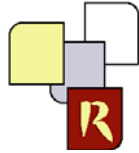


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### TERMS & CONDITIONS

#### Hotel Trading Hours

The Roxbury Hotel is licensed until midnight 7 days a week. Last drinks are served at 11:45pm. All entertainment, presentations & live music must finish by 11:30pm.

#### Decorations

You may add your own special touch to your function by bringing your own decorations, for example flowers, photos, balloons and posters.

Only blue-tac can be used on the walls. Please liaise with Roxbury staff if you are having any decorations delivered directly to the Hotel.

Any third party suppliers will be billed at cost but must be paid in advance before any bookings are made.

#### Cakes

You are welcome to bring a cake for your special occasion, or we can arrange one for you.

There is a \$25.00 fee for cakes for plate etc and extra clean up involved.

Please note you cannot bring any other food or beverages into the Hotel.

#### AV Equipment

The Roxbury has an in-house P.A available for hire. Including: 2 turntables, mixer, pre-amp, amp, microphones, sound desk and equalizer. Hire Fee from \$50.00

#### Ticketing & Promotion

The Roxbury Hotel must be notified at the time of booking if you intend to have an entry fee for your function. All advertising & publicity must be approved by management prior to submission.

#### Responsible Service of Alcohol

The Roxbury Hotel Promotes responsible service of alcohol and intoxicated patrons will be asked to leave the Hotel.

#### 18<sup>th</sup> and 19<sup>th</sup> Birthdays

The Roxbury Hotel does not hold functions for 18<sup>th</sup> and 19<sup>th</sup> birthdays.

#### Minors

A minor is defined by law as any person under the age of 18 years of age. This definition extends to infants and babies.

The Roxbury Hotel has two areas where minors are permitted, The Roxbury Room (1st floor) and the Entertainment area (ground floor). Minors must be in the immediate presence of a responsible adult at all times. Minors are NOT permitted in any other areas of the hotel.

**21st birthdays** and under as well as functions with more than 5 minors, one security guard is required per fifty people. The cost is \$175 per guard. Please note there are further guidelines regarding 21<sup>st</sup> birthdays and under that will be provided by the Hotel.

#### Security

Functions of over 100 people require the presence of a security guard. The cost is \$175 per guard.



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